

**LUNENBURG COUNTY BOARD OF SUPERVISORS
GENERAL DISTRICT COURTROOM
LUNENBURG COURTS BUILDING
LUNENBURG, VIRGINIA**

Minutes of November 8, 2018 Meeting

The regularly scheduled meeting of the Lunenburg County Board of Supervisors was held on Thursday, November 8, 2018 at 6:00 pm in the General District Courtroom, Lunenburg Courts Building, Lunenburg, Virginia. The following members were present: Supervisors Edward Pennington, Frank Bacon, Charles R. Slayton, Mike Hankins, Alvester Edmonds, Robert Zava, County Administrator Tracy M. Gee, Deputy County Administrator Nicole Clark, and County Attorney Frank Rennie.

Chairman Slayton called the meeting to order.

Supervisor Hankins gave the invocation and led the pledge of allegiance.

Chairman Slayton requested additions to the agenda from the Board and the public. Ms. Trudy Berry was added as 10E regarding landfills. Administrator Gee requested that the Abstract of votes be added as 14A.

Supervisor Pennington made motion, seconded by Supervisor Edmonds and unanimously approved, to accept the Consent Agenda to include the Minutes of the September 13, 2018 meeting, the Treasurer's August & September 2018 reports and the following Warrants for Approval:

Additions for June 2018 printed in September 2018:

(for inclusion in FY18 expenses)

Accounts Payable: invoices on #56615, 56561, 56600, and 56603 \$ 19,895.30

September 2018:

Payroll:	Direct Deposit	\$ 125,576.21
Payroll Taxes Federal:		\$ 39,101.98
Payroll Taxes State:		\$ 6,996.01
Payroll VRS payment:		\$ 25,050.75
Payroll ICMA-RC payment:		\$ 412.86
Accounts Payable: #56556-56665		\$ <u>260,540.78</u>
September Total:		\$ 477,573.89

October 2018:

Payroll Direct Deposit:		\$ 128,547.51
Payroll Taxes Federal:		\$ 40,134.49
Payroll Taxes State:		\$ 7,209.08
Payroll VRS payment:		\$ 25,087.03
Payroll ICMA-RC payment:		\$ 412.86
Payroll Health Savings Deposits:		\$ 6,482.59
Accounts Payable: #56666-56791		\$ <u>408,770.74</u>
Total:		\$ 616,644.30

Supervisor Bacon made a motion, seconded by Supervisor Edmonds and unanimously approved, to enter Public Hearing regarding a Conditional Use Permit Applications for two family cemeteries.

Mr. Glenn Millican, County Planner, explained that the first Conditional Use Permit Application was for Sylvester J. Holmes to locate a family cemetery on Parcel 044-0A-059; 2563 Old Mansion Road, Lunenburg, VA 23952, consisting of 152.39 acres. He continued that the second Conditional Use Permit Application was for Dennis Jones to locate a family cemetery on Parcel 068-0A-0-10D; 3003 Plank Road, Kenbridge, VA 23944, consisting of 33.10 acres. Mr. Millican advised that the Planning Commission voted to recommend both applications for approval.

Mrs. Delbora H. Jones, sister of Mr. Sylvester J. Holmes and resident of 251 Dusty Lane, Kenbridge, thanked the Board for consideration of the application. She advised that her brother has recently passed away and she would like to follow through with his wishes by placing his remains in a family cemetery.

Supervisor Bacon made a motion, seconded by Supervisor Edmonds and unanimously approved, to exit Public Hearing regarding a Conditional Use Permit Applications for two family cemeteries.

Supervisor Bacon made a motion, seconded by Supervisor Edmonds and unanimously approved, to approve a Conditional Use Permit Application for Sylvester J. Holmes to locate a family cemetery on Parcel 044-0A-059; 2563 Old Mansion Road, Lunenburg, VA 23952, consisting of 152.39 acres.

Supervisor Bacon made a motion, seconded by Supervisor Edmonds and unanimously approved, to approve a Conditional Use Permit Application for Dennis Jones to locate a family cemetery on Parcel 068-0A-0-10D; 3003 Plank Road, Kenbridge, VA 23944, consisting of 33.10 acres.

Mrs. Melody Foster and Mr. Andre' Gilliam of the Commonwealth Regional Council presented an update on the Lunenburg/Kenbridge/Victoria Joint Comprehensive Plan. They noted that representatives from the county and two towns had been meeting over the past two years to update the plan. Mrs. Foster and Mr. Gilliam reviewed demographic information, community resources, and similar trends that were used in updates to the plan. They detailed goals, objectives, strategies, and a capital improvement plan that will be a part of the updated joint comprehensive plan. Mrs. Foster stated that the working committee will hold another meeting in December to make final adjustments to the plan. She hopes that both Towns and the Board of Supervisors will consider holding public hearings on the plan in January or February of 2019.

Mr. Billy Smith of VDOT provided the monthly report. He noted that due to the recent storms VDOT has been very busy over the past weeks cleaning up trees and limbs. He added that some roads were closed for extended periods due to damage from heavy rains and tree debris. Mr. Smith stated that six bridges were severely damaged within the county and had to be repaired and inspected before reopening. He commented that they recruited assistance from crews and supplies in other areas. Mr. Smith complimented the dedicated staff that worked during and after the storms to make roads passable for travelers.

Mr. Charles Berkley, School Superintendent, presented his monthly report. He advised that enrollment is up and they are currently well within the adopted budget. Mr. Berkley remarked that all schools recently had an excellent turnout for their Parent/Teacher Conferences. He discussed numerous events throughout the school over the recent month. He added that the final phase of Central's Courtyard Project is underway. Mr. Berkley explained that the School Resource Officer grant for the elementary schools was approved. The officer will start the following week splitting time between the two elementary schools in the county. Mr. Berkley stated that state and local legislators have been invited to tour the schools on November 30th at 10 a.m. He invited the Board to join them. Mr. Berkley requested the Board's approval of an early December pay date of December 18, 2018 for all school personnel, which coincides with the last day of school.

Administrator Gee explained that Agent Velvin of the ABC Authority had requested that the Board clarify “alcohol sales”, as the repealed County Code 6-1 only referred to beer and wine only.

Supervisor Bacon made a motion, seconded by Supervisor Hoover and unanimously approved, to amend the motion from February 15, 2015 to read “remove the County from placing any restrictions on alcohol sales, to include beer, wine and mixed beverages; making Lunenburg a ‘wet’ county.”

Administrator Gee stated that she only received one proposal from the recent RFP for carpet cleaning at the Courthouse Complex. The quote was from Southern Maintenance Service at a cost of \$2,600 semi-annually.

Supervisor Bacon made a motion, seconded by Supervisor Pennington and unanimously approved, to accept the quote from Southern Maintenance Service at a cost of \$2,600 semi-annually for carpet cleaning services.

Administrator Gee commented that the intake number of the tonnage report from the landfill had increased. She noted that payments from CFS are also past due. County Attorney Rennie stated that if the payment is not received by the first of the following week, he will continue with a legal request for payment.

Ms. Trudy Berry of Bethel Church Road approached the Board regarding landfills. She noted that she has been researching landfills recently and the effects they may have over time. She advised that there will be a public meeting the following week regarding the Weaver Landfill which previously operated in Lunenburg on Shelburne Road. She encouraged the Board to attend the meeting. Administrator Gee added that a copy of the notice of the meeting was included in the Board packet. She advised that Weaver Landfill has petitioned DEQ to terminate post-closure care activities at the landfill. The meeting will allow the public to comment and further discuss continued monitoring. Administrator Gee stated that she planned to attend the meeting.

Mr. Charles Johnson of 2118 Springfield Road spoke to the Board regarding his property assessment. He said that during the recent reassessment process, he discovered that he has been taxed for timber which is not actually on his property for 12 years. He stated that the value of the timber has since been removed from his assessment, but he would like a reimbursement for the 12 years in which he paid taxes on the timber. Supervisor Edmonds suggested that he meet with the Commissioner of the Revenue’s office to review documents and allow the Commissioner to revisit the issue with the Board after that meeting. Mr. Johnson agreed to meet with the Commissioner of the Revenue to try to straighten out the discrepancy.

Administrator Gee shared a letter from Shannon Dion, Director of the Department of Criminal Justice Services, advising that the county had been approved for the School Resource Officer/School Security Officer Grant Program in the amount of \$42,235 in State Special Funds and \$14,265 in Matching Fund for a total award of \$56,500. She added that the Sheriff’s department currently has extra funds in their budget to accompany the grant to fund the additional benefits not covered for a full-time position.

Supervisor Bacon made a motion, seconded by Supervisor Edmonds and unanimously approved, to accept the funds for the School Resource Officer/School Security Officer Grant Program in the amount of \$42,235 in State Special Funds and \$14,265 in Matching Fund for a total award of \$56,500.

Administrator Gee noted that Sergeant Kevin Abernathy has received notice of Highway Safety Grant awards. The county has been awarded \$15,440 in funds for Speed Selective Enforcement and \$11,287 in funds for Alcohol Selective Enforcement.

Supervisor Bacon made a motion, seconded by Supervisor Pennington and unanimously approved, to accept the grant amount of \$15,440 in funds for Speed Selective Enforcement and \$11,287 in funds for Alcohol Selective Enforcement.

Mr. Glenn Millican, County Planner, provided his monthly report. He informed the Board that he is speaking with the Tobacco Commission about potential grants to make improvements at the old Lunenburg Middle School. He

also advised that he is working on potential ordinance updates and revisions. He will provide additional information at a later date.

Administrator Gee provided her monthly report. She stated that Mr. Dillon Robertson with the Virginia Extension Office has asked for assistance with interviews of high school students for job training on the afternoons of November 15th & 16th. She advised that Chairman Slayton and Vice-Chairman Bacon will be the two voting members for the VACo conference. Administrator Gee noted that Mr. Alton Jordon with the Department of Aviation has approved the removal of obstructions at the airport. The airport is now operating on a non-conditional license. She requested approval of the Abstract of Votes from the November 6th Election.

ABSTRACT of VOTES

Cast in LUNENBURG COUNTY, VIRGINIA
at the 2018 November General Election held on November 06, 2018 for,
United States Senate

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Corey A. Stewart - Republican	2480
Timothy M. Kaine - Democratic	1943
Matt J. Waters - Libertarian	51
Total Write-In votes [From Write-Ins Certifications] [Valid Write-Ins + Invalid Write-Ins = Total Write In Votes]	1

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 06, 2018, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the United States Senate.

ABSTRACT of VOTES

Cast in LUNENBURG COUNTY, VIRGINIA
at the 2018 November General Election held on November 06, 2018 for,
Member House of Representatives
District: 05

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Denver L. Rigglesman, III - Republican	2557
Lustie C. Goodburn - Democratic	1911
Total Write-In votes [From Write-Ins Certifications] [Valid Write-Ins + Invalid Write-Ins = Total Write In Votes]	8

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 06, 2018, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Member House of Representatives.

Given under our hands this 7th day of November, 2018

 Anna J. Slayton, Chairman
Mary Ann Eaton, Vice Chairman
Chloe A. Wright III, Secretary
Chloe A. Wright III, Secretary, Electoral Board

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Supervisor Bacon made a motion, seconded by Supervisor Edmonds and unanimously approved, to approve the above Abstract of Votes from the November 6th Election.

County Attorney Rennie stated that he is a member of the War Memorial Board in Richmond. He advised that 12,000 veterans from Virginia are recognized at the memorial. He stated that they are in the process of sending out letters to counties and cities to request a one dollar donation for each veteran from that locality. He requested the Board's support in a donation from Lunenburg.

Supervisor Hankins made a motion, seconded by Supervisor Pennington and unanimously approved, to donate one dollar for each veteran from Lunenburg County recognized on the War Memorial.

County Attorney Rennie commented that tipping fees paid by CFS to the County began and are currently at \$1 per ton. He advised that the amount due to the County should be raised according to CFS's tipping fee. He will determine the amount that should be owed to the county per ton and send a request to CFS to update the amount once they surpass the annual minimum amount owed.

Supervisor Bacon made a motion, seconded by Supervisor Edmonds and unanimously approved, to adjourn.

Tracy M. Gee, Clerk
County Administrator

Charles R. Slayton, Chairman
Board of Supervisors